

**Wisconsin Indianhead Technical College (WITC)**  
**and**  
**University of Wisconsin-Eau Claire (UWEC)**  
**College of Nursing and Health Sciences**

**MEMORANDUM OF UNDERSTANDING**

**Nursing, Associate Degree**  
**Northwest Nursing Alliance (Nwana)**  
**February 2018**

This memorandum of understanding is an agreement between the University of Wisconsin-Eau Claire (UWEC) and the Wisconsin Indianhead Technical College (WITC) to facilitate the entry of overflow UWEC students into the associate degree nursing program at WITC at the Rice Lake and New Richmond campuses. Four students will be admitted to start each fall at the WITC-Rice Lake campus and 4 students will be admitted to start each fall at the WITC-New Richmond campus. Additionally, 8 students will be admitted to start each spring at the Rice Lake campus and 8 students will be admitted to start each spring at the New Richmond campus. The numbers of students to be admitted may be adjusted through mutual agreement by the nursing parties at WITC and UWEC. Students may concurrently take classes at UWEC to fulfill their liberal education requirements for a BSN degree. When applying for admission to WITC through the alliance agreement, students apply to either the Rice Lake or the New Richmond campus.

**Purposes of the Northwest Nursing Alliance (Nwana):**

- To enable more students to become registered nurses
- To increase the number of registered nurses in the region
- To increase the number of baccalaureate prepared registered nurses in the region

**Criteria for Admission to the Nwana:**

A student must:

- Be accepted at UWEC as a pre-nursing student and in good standing.
  - To retain a seat in the Nwana, students must be in good academic standing at the end of the semester in which they have applied for the alliance, and have successfully completed all courses at UWEC with no course incompletes.
- Be currently enrolled in courses at UWEC.
- Have applied for admission to the UWEC nursing program **and met all requirements in the most recent program application, but have been denied due to lack of space.**

**Additional requirements for the Nwana:**

A student must:

- Submit an application to WITC for enrollment in the Nwana Program by the application due date
- Fulfill WITC Associate Degree Nursing Admission Criteria

- Submit proof of Nursing Assistant course completion by the deadline to be determined. CNA certification is not required.
- Submit proof of current CPR certification by the American Heart Association – Basic Life Support (BLS) Provider level or the American Red Cross – Basic Life Support for Healthcare Providers level by the deadline to be determined.
- Complete WITC’s Health Form and receive or provide proof of required vaccinations/titers by the deadline to be determined.
- Complete a Wisconsin Criminal Background Check and Background Information Disclosure Form by the deadline to be determined.

**Procedures:**

- Pre-nursing students will receive an e-mail from UWEC informing them of NRNA application meetings and eligibility requirements. The e-mail will invite them to an informational meeting in February or October at which they will receive the WITC application.
- The informational/application meeting will occur at the UWEC campus with both WITC and UWEC representation.
- Selection of candidates by WITC will occur in March for August entry and November for January entry.
- WITC will provide UWEC with the names of the students selected for the alliance program. UWEC will inform the appropriate offices on its campus of the accepted students, including the Director of Housing and Residence Life, Learning and Technology Services, and the Library, as appropriate.
- A student cannot accept a seat in an alliance program and be considered for admission to the UWEC pre-licensure nursing program at the same time; such a student who has reapplied to the UWEC nursing program must choose between being considered for admission to the UWEC nursing program or committing to the alliance program no later than the UWEC final exam week.

**Selection Process**

NRNA applicants will be selected for admission to the Nursing Alliance Program based on:

1. Fulfillment of nursing admission requirements at UWEC and current enrollment status at UWEC
2. Fulfillment of WITC admission requirements
3. Number of UWEC resident and total credits completed

**UWEC Resources for Students in an alliance program:**

Pre-nursing students accepted into a Wisconsin Technical School Associate Degree Nursing Program as part of a nursing alliance agreement with UWEC, will have access to a number of privileges at the University.

**UW-Eau Claire will provide:**

- Chippewa Valley Nursing Affiliate User access, which enables the following to remain active:
  - Username
  - E-mail account
  - H: Drive
  - Blugold Card
- Library access
- Eligibility to apply for UW-Eau Claire housing
- Adviser for pre-BSN Completion students


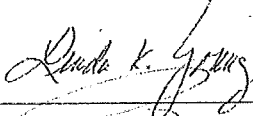
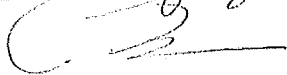
The following would no longer be available, unless a student is actively enrolled in a UW-Eau Claire course or else paying fees (for recreation use):

- Health Services
- Recreation (would require a fee)
- Listing in the campus directory

While completing the Associate Degree program at the technical school, students may take liberal education, pre-requisite, and elective courses concurrently at UW-Eau Claire. If a student has not enrolled in a course at UW-Eau Claire for two consecutive full-term semesters, the student will need to complete a re-entry application (no fee required) in order to receive permission to enroll in courses. The purpose of the re-entry application is to update addresses, phone numbers, and transcripts (the University will still have any previously submitted transcripts). Alternatively, a student may apply as a special student in order to take courses at UW-Eau Claire. The advantage of completing a re-entry application is that the student will be able to register for classes sooner than would a special student. Note: A student will not need to complete a re-entry application or apply as a special student if a student has enrolled in a course during the prior year. After one full-term semester of non-enrollment, students remain active and eligible to enroll and will automatically receive an enrollment date to register. See <http://www.uwec.edu/DOS/policies/absence.htm>.

As early as the final term of the Associate Degree program, students may apply for admission to the BSN Completion program at UW-Eau Claire. If a student has not enrolled in a course at UW-Eau Claire for two consecutive full-term semesters, the student will need to complete a re-entry application in order to update demographic and course transfer information at UW-Eau Claire.

This Memorandum of Understanding is effective on March 1, 2018 and shall remain in effect until either party terminates the agreement, with 90 days prior written notice. Written amendments agreed upon by the nursing parties may be made by the nursing parties.

Wisconsin Indianhead Technical College	Name	Signature	Date
Vice President of Academics	Bonny Ball Copenhaver		2/23/18
Dean	Chaudette Miller	<i>Chaudette Miller PhD, MSN</i>	2/26/2018
University of Wisconsin-Eau Claire			
Dean	LINDA K. YOUNG		2/27/2018
Provost	FERRIS H. Klein		2/28/18