

Residency Policy Exemption Request

Housing and
Residence Life

University of Wisconsin
Eau Claire

Exemptions to the UW System residency requirement may be requested by students who are military veterans, married, parents, or eligible to commute from their permanent home. Students who are ineligible for exemption may submit an appeal based on extreme personal or financial hardship.

*DEADLINE: This exemption request form, plus any required additional documentation must be submitted by the **first day of classes**. Housing and Residence Life is obligated to enforce the Board of Regents Policy 24-2, and the terms and conditions of the Housing Contract requiring first and second year students to live in University residence halls. Students who are aged 21+ or whose high school graduation date is two years prior to the first day of classes are not required to live on campus (unless the student has submitted a housing contract, and failed to cancel prior to the May 1st deadline.)*

Student Name (First Middle Last)	
Student UWEC ID #	
Student Permanent Home Address	
Student Permanent Home City	
Student Permanent Home State & Zip	
Student High School Graduation Date (Month/Year)	
Student Date of Birth	
Student Status	Incoming First Year <input type="checkbox"/> Current <input type="checkbox"/> Transfer <input type="checkbox"/>
Exemption Request Starting	Academic Year: Fall 20 <input type="checkbox"/> Spring 20 <input type="checkbox"/>
If transferring, prior institution and dates of attendance:	

Select the reason that you are requesting an exemption

REASON (Check One)	REQUIRED DOCUMENTATION
<input type="checkbox"/> I live with a parent or legal guardian and will commute daily from that residence which is within 40 miles of UW – Eau Claire	Commuter section in this form completed. Both student and parent/guardian signature required
<input type="checkbox"/> I am a veteran or have had 2 years of active military duty	Copy of DD214 discharge papers
<input type="checkbox"/> It will be 2 years since my high school graduation when I am seeking exemption	Indicate year above. Will be verified with Admissions Office by Housing
<input type="checkbox"/> I am married	Copy of marriage certificate
<input type="checkbox"/> I am a parent, and my child lives with me	Copy of child's birth certificate
<input type="checkbox"/> I am appealing the residency requirement based on extreme personal hardship	Typed, detailed explanation regarding how your circumstances would limit you from living on campus including relevant supporting documentation. In case of financial hardship, a meeting with financial aid office is required prior to requesting exemption.
<input type="checkbox"/> I am appealing the residency requirement based on extreme financial hardship	

My signature confirms understanding of, and agreement to the following statements:

- I am aware of the policies that require first and second year students to live in University residence halls, and that as a UW Eau Claire student I am required to comply with these policies.
- I am aware that Housing and Residence Life staff may consult with relevant campus departments and local and state agencies to verify information I have submitted.
- I am aware that knowingly making a false statement, orally or in writing, to an University employee on a university-related matter is a violation of the UW System Administrative Code and may result in disciplinary action.

Student Signature:

Date:

COMMUTER SECTION

Parent/Legal Guardian Completes this Section for Students Requesting to Commute from Their Residence

To be eligible to commute, students must reside with a parent or legal guardian at their home within 40 miles of UW – Eau Claire (105 Garfield Ave, Eau Claire, WI 54701) according to Google Maps. As part of the review process, Housing and Residence Life will verify the address submitted. Student may be asked to submit additional documentation to verify the address.

Parent/Legal Guardian Information

My signature below confirms understanding and agreement to the following:

- This student will be commuting daily from my permanent residence to UW-Eau Claire for their coursework.
- If the student is found to not be living with me at my residence, they will be held financially responsible for on-campus housing charges.

Parent/Legal Guardian Signature:

Date:

Parent/Legal Guardian name (printed):

I am this student's (check one): Parent Legal Guardian

Address of Permanent Residence:

Submit completed form and documentation to Housing and Residence Life by emailing ExemptionRequest@uwec.edu

Student will be informed through email to their University email account when exemption is reviewed. Forms are reviewed on a monthly basis.