

## Faculty-Led International Immersion Experiences (FLIIE) Program Request for Proposals

### Proposals deadlines for academic year 2023-24:

1. **October 8, 2022** to your Department Chair, Program Director, or Supervisor; October 15, 2022 to Jeff DeGrave in the Immersions Office (Academic Affairs)
2. **February 8, 2023** to your Department Chair, Program Director, or Supervisor; February 15, 2023 to Jeff DeGrave in the Immersions Office (Academic Affairs)
3. **June 8, 2023** to your Department Chair, Program Director, or Supervisor; June 15, 2023 to Jeff DeGrave in the Immersions Office (Academic Affairs)

### Process

The FLIIE Proposal Review Committee, composed of UW-Eau Claire faculty and staff with expertise or experience in learning abroad and international education, will review all FLIIE proposals. The total number of programs funded depends on the number of applicants and the quality of the proposals. Academic Affairs will confirm awards several weeks after the deadline.

### Goals of the Faculty-Led International Immersion Experiences (FLIIE) Program

- To increase student access to high-impact learning abroad experiences
- To deepen student cultural competence through global engagement, study, and experience
- To tap and develop faculty expertise in building global relationships
- To bring faculty and student learning, capacity and understanding from the experience back to UW-Eau Claire

Made possible by a Blugold Commitment Grant, the FLIIE Program aims to encourage and support international faculty-led immersion experiences for undergraduate UW-Eau Claire students by providing funds to defray student costs and, thus, increase opportunities for participation. Programs may focus on issues, themes or locations with geographical, cultural or historical significance, current events or issues of importance to the people of the places travelled.

### Eligibility

UW-Eau Claire faculty and academic staff with 0.50 FTE or greater appointments as well as emeriti UWEC faculty / staff (after they have been retired for at least 75 days) are eligible to submit proposals and lead FLIIE programs. . **New applicants are always prioritized**, but they must be sure to demonstrate sufficient knowledge of the culture and program content and the feasibility of the program. Repeat applicants must demonstrate past program achievements, such as student learning, meeting program goals and learning outcomes, and the impacts on the UW-Eau Claire community upon return. **The receipt of funding one year does not guarantee funding in future years.** Faculty / staff may propose more than one Immersion program in the same academic year. However, each program proposal should be unique and must not conflict with the dates of the other proposed or funded program.

### Program Requirements

To receive FLIIE funding, programs **must** meet the following requirements:

- Serve UW-Eau Claire undergraduate students;\*
- Occur outside the United States and its territories and require a passport for travel;
- Include at least 2 weeks in duration (including travel);\*\*
- Tie directly to UW-Eau Claire R2 Global Learning Outcomes (rubric found [here](#));
- Include predeparture preparation, post-program guidance, and opportunities for sharing the experience with the wider campus, academic, and / or local community; and
- Assess student learning on the program objectives and submit a final report and assessment.

\*While students are encouraged to participate in multiple high-impact immersions, each student is eligible to receive Blugold Commitment funding for only one FLIIE experience in an effort to extend access to all UW-Eau Claire undergraduate students.

### Program Priorities

Programs which demonstrate the following will be given preference in funding decisions:

- Deep, cognitively rigorous and inter-culturally engaged experiences (in contrast to tourist experiences);
- Interdisciplinary, collaborative, and innovative models;
- Targeting students who might not otherwise be able to or consider semester or year-long study abroad options (the 75% of students on UW-Eau Claire campus who have traditionally not studied abroad\*);
- Efforts to have a meaningful and positive impact on the people and places of the host community while recognizing power dynamics, systems, and histories of inequality;
- Collaboration with local partners, and substantial opportunities for intentional engagement with host community members and leaders, local students, or local organizations/institutions, to contribute to meaningful and beneficial relationships with the host community;
- A concerted effort to keep costs down wherever possible; and
- A thoughtful, long-term plan that addresses bringing learning and understanding back to campus, subsequent years of programming, and future faculty/staff leader participation.

\*This figure includes but is not limited to students of color, nontraditional students, students with high financial need, students in Nursing, Education, and STEM majors, and males.

### Faculty-Led International Immersion Experience Proposal Guidelines for Submission:

Applications must be submitted using the eform available in BPLogix under Academic Affairs. The e-form includes:

- Applicant Information and Abstract
- Budget Estimates
- Routing and Approval Signatures
- *Required Attachments:* Application Narrative (found at the end of this document)
- *Recommended Attachments:* Program Itinerary, Course Syllabus, Letters of Support from local partners

### Routing and Approval of FLIIE Grant Proposals:

The departments, programs, and colleges of all faculty / staff leaders must read and approve the proposal. These include first level supervisors [typically a department chair or unit administrator] for all departments involved and next level supervisor [typically a College Dean, AVC, or VC]. All Supervisors should comment on the quality and significance of the FLIIE program. If two or more Chairpersons or Deans are involved, each must review and indicate approval.

### Budget Directions:

Use the “Budget Estimates” section of the e-form to indicate all expenses for the program. Repeat programs should base the budget on past actual expenses, including inflation. New programs must demonstrate sufficient basis for budget line items. It is recommended to include a short budget description for further detail, including any research or requested quotes for budget line items, including flights.

**Proposals that demonstrate a concerted effort to keep costs down, where possible, will be prioritized.** For example, it is not possible to control or influence flight costs; however, it is possible to make programmatic decisions about accommodations, on-site transportation options, use of tour agencies or organizations charging overhead costs, etc. to lower the overall program cost, while still taking into account student safety.

**Multiple Year Funding:**

Two-year proposals are acceptable. The same budget will be used for both years. Please CLEARLY indicate at the top of the eForm and in the narrative the number of years of funding you are requesting. Also, new applications will be prioritized over previously-funded programs.

**Funding Guidelines:**

Items that are eligible to be funded include the following (for specifics and guidelines, see the Accounts Payable Website under Travel <http://www.uwec.edu/Bussvs/acctpay/index.htm>):

- Faculty stipend for program planning and for leading the program, not to exceed \$1,500 per faculty/staff or \$3,000 total per proposal. **Note:** faculty salaries for the teaching of courses related to the proposal are not affected by the stipend payment.
- International airfare
- In-country transportation
- Accommodations
- Activity and admissions fees
- In-country services and admin including guides, internet access, phones, tips
- Faculty / Staff estimated costs for meals
- Honoraria to individuals or organizations

Items that are NOT eligible to be funded include the following:

- Tuition
- Per diem for student meals (complimentary breakfasts or group meals are not considered per diem)
- Passport and Visa costs for students

Blugold Commitment FLIIE will be allocated on a \$500 per student, per week basis, up to a maximum of \$2,000 per student. Faculty / staff stipends are offered up to \$3,000 per program. Weeks are defined as the following:

- 1-15 days (including travel days) = 2 weeks = \$1,000/student in funding
- 16-22 days (including travel days) = 3 weeks = \$1,500/student in funding
- 23 days or more (including travel days) = 4 weeks = \$2,000/student in funding

As examples to help illustrate the funding formula:

- A 3-week program with 12 students and 2 faculty / staff leaders will receive \$21,000 in total funding:  
(3 weeks x \$500 per week x 12 students + 2 faculty / staff leaders x \$1,500 each for their stipends = \$21,000).
- A 2-week program with 15 students and 2 faculty / staff leaders will receive \$18,000 in total funding:  
(2 weeks x \$500 per week x 15 students + 2 faculty / staff leaders x \$1,500 each for their stipends = \$18,000).

Student financial contributions to the experience will include the remaining program costs above \$500 per week, plus additional estimated costs of non-eligible expenses such as tuition, meals, and passport fees.

Applicants are encouraged to obtain additional funding through the discretionary accounts of their departments, colleges, or other administrative units. This support should be indicated on the budget.

Scholarships or financial aid for eligible students are applied after Blugold Commitment funding is awarded.

Please use the eForm to create the budget for your proposal. If you would like to see a sample budget sheet, click [here](#).