

FACULTY-LED INTERNATIONAL IMMERSION EXPERIENCES (FLIIE) PROGRAM FUNDING REQUIREMENTS

Please carefully read the following requirements and recommendations related to your FLIIE funding:

Pre-Program:

1. Each semester, a FLIIE Community of Practice (CoP) will be offered to focus specifically on faculty-led international immersions. The CoP is a space to share best practices, develop necessary knowledge and skills in leading students abroad, further develop project content, and improve student impact and engagement on campus. All faculty / staff leaders (even those with experience leading students and without) are **required** to attend. You will receive more information on the date and location.
2. Program leaders are **expected** to provide a predeparture orientation to students in addition to the general orientation they are required to attend. This orientation should cover the following UW-mandated topics: a) packing, b) health and safety, c) money and budgeting, and d) cultural adjustment, in addition to program and country specific information.

Post-Program:

1. Faculty / staff are **required** to complete a post-program report within 30 days of the end date of your program. This report not only provides evaluation of the program in general (logistics, in-country partners, challenges), but also reflections around student impact and learning in relation to program goals. This report is critical in improving the program for future years and continued support from Blugold Commitment for FLIIE programs.
2. Faculty / staff are **required** to assess student learning along the R2 global learning outcomes and submit a summary of the assessment and student work.
3. Students are **required** to complete an online survey about their program, evaluating program logistics, accommodations, and activities. In addition, students are required to write a reflective essay about their experience that will be assessed through the R2 global learning outcomes.
4. One goal of the FLIIE funding is to bring learning, capacity, and understanding back to UWEC campus. Faculty and students are **expected** to share and present their international experiences within courses, student organizations, clubs, departments, or presentations.
5. Faculty / staff are **strongly encouraged** to hold a post-program re-entry meeting with students the semester after returning to debrief about the experience once everyone has had time to reflect. Research shows that such meetings impact learning positively and significantly.

Please note the following restrictions on these grant funds:

1. This award is contingent upon the receipt and acceptance of any outstanding final reports due from previously awarded internal or extramural grants.
2. Funds will not be released until July 1 of the fiscal year of your award.
3. In the event that the program does not meet targeted student numbers, FLIIE funding will be prorated based on the number of student participants, if approved by the Budget Officer.
4. It is expected that the budget is accurate in the proposal. Once monies have been awarded, no new funds will be awarded for the same project due to inaccurate cost estimates.
5. Funds awarded do not cover all program expenses for students. Costs not covered include tuition, most meals, visas, passports, phone, internet, laundry, and any personal expenses.
6. Students must be currently enrolled undergraduates at UW-Eau Claire during the term abroad.
7. It is expected that you will fulfill your commitment to the FLIIE program except in an emergency. If you are unable to meet the requirements of the grant, notify the Immersions Office ***immediately***.