



Campus Security Authority (CSA) Quick Reference

★ WHO ARE CAMPUS SECURITY AUTHORITIES (CSA)?

- Officials with significant responsibility for student and campus activities
- A campus police or security department
- Individuals who have responsibility for campus security
- Individuals or offices designated to receive crime reports

★ At UWEC, the following positions are CSAs:

- Affirmative Action office
- ARCC Advisors
- Athletics (directors and coaches, compliance officer)
- Barron – director/chair, advisor
- Blugold Central Frontline
- Dean of Students Office (including clerical)
- Directors/Dept. Chairs/Deans/Executive staff
- Eclipse Program
- Housing (Resident Directors, Resident Assistants)
- Outside Entities – (security personnel, some vendors)
- Parking Manager
- Student Organizations Advisors
- Student Health Services (health educator, clinicians)
- Student employees in:
 - University Police as Campus Safety Officers
 - Housing students (front desk, security check points, residence halls)
 - Dean of Students Office
 - Blugold Central Frontline
- University Police (all)

★ CSA RESPONSIBILITIES

- If someone tells you about a crime or an incident that might be a crime, you must report it to your institution's designated office or an official responsible for collecting Clery report information.
- Share the information as related by the person.
- When in doubt, report.
- Tell the person who disclosed the crime to you that you must share the information.
- Help connect the person to available options and resources within the institution.

★ INFORMATION TO SHARE

- Date, time, and location of the incident
- Date and time the incident was reported to you
- Description of the nature of the incident
- Identities of individuals involved, including known suspects and witnesses (although not required)