# Application Requirements/Details/Deadlines

<table>
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<tr>
<th>Explore the program</th>
<th>Visit the UW-Eau Claire <a href="https://graduate.uwec.edu/apply">Online Graduate Program</a> webpage.</th>
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<tr>
<td>Orientate to CSDCAS</td>
<td>Visit website and create your account: <a href="https://csdcas.liaisoncas.com/applicant-ux/#/login">https://csdcas.liaisoncas.com/applicant-ux/#/login</a></td>
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| Understand deadlines | - Deadline to submit applications (CSDCAS and UW-App): **November 1, 10:59 p.m. CST.**  
- Late applications will not be reviewed.  
- Monitor the completion of all supplemental application materials on CSDCAS. |
| Ask questions | Email with questions: [cdis52@uwec.edu](mailto:cdis52@uwec.edu). |

## Student Application Checklist

| ☐ University Application | Submit an application to [https://graduate.uwec.edu/apply](https://graduate.uwec.edu/apply) and pay the $56 application fee by **November 1**. |
| ☐ CSDCAS Application | - CSDCAS portal: [CSDCAS](https://csdcas.liaisoncas.com/applicant-ux/#/login)  
- Follow all instructions to complete the application including:  
  - **Personal Information**—complete in full.  
  - **Academic History**—enter all previous, in-progress, and upcoming coursework.  
  - **Supporting Information**—Request three letters of recommendation (at least one from a CSD instructor/supervisor). These are called “Evaluations” in the CSDCAS portal. Direct your letter-writers with a **November 1** deadline (but we understand some letters of rec will arrive later in November).  
  - **Program Materials**—Respond to these additional questions and submit your written response to the detailed, three-part, writing prompts provided in CSDCAS. |
| ☐ Request Official Transcripts | - Request **official** transcripts for all universities and colleges attended to: CSDCAS Verification Department, P.O. Box 9113, Watertown, MA 02471  
- Order all transcripts in the fall to be received by CSDCAS by **November 1**. Do NOT wait for fall grades to post. |
| ☐ Monitor Application Status | - Monitor the status of your CSDCAS application to ensure items have been received and verified: [CSDCAS Portal](https://csdcas.liaisoncas.com/applicant-ux/#/login).  
- Check your email daily for any contacts from CSDCAS. |